VIOLENCE THREAT RISK ASSESSMENT (VTRA) DECISION TREE

NOTE: It is <u>not</u> a Stage 1 VTRA if there is imminent danger or the threat is time-sensitive. In these cases, CALL 9-911 (land phone) 911 (cell phone) and the District Emergency Line (453-5333)

Automatic Stage 1 VTRA Activation for:

- Serious violence or violence with intent to harm or kill
- Verbal/written threats to kill others ("clear, direct, and plausible")
- Internet website/MSN threats to kill others
- Possession of weapons (including replicas)
- Bomb threats (making and/or detonating explosive devices)
- Fire setting
- Sexual intimidation or assault
- Gang related intimidation and violence
- Hate incidents motivated by factors including but not limited to: race, culture, religion, and/or sexual orientation

A threat is reported to the Principal

Evaluate the Threat:

- Obtain a specific account of the threat by interviewing the student who made the threat, plus other witnesses.
- Write down the exact content of the threat and statements made by each party.
- Consider the context and the meaning of the threat.
- Consult with Guidance Coordinators Kristi Nielsen 476-0157 or Cheryl Lavigne 440-1812 or Director of ESS Catherine Blaney 471-1411

Immediate Threat

Principal initiates preestablished safety protocols based on emergency preparedness plans.

- Ensure safety of all school members.
- Activate School Based Emergency Plan

School VTRA Team reviews immediate facts & determines course of action

Disciplinary Action and/or Supportive Planning for Worrisome Behaviour

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Response:

- Response will be based on the school discipline policy
- Contact Parent/Guardian
- Document Threat in Power School
- Document interventions implemented and keep plan in Guidance File

Formal VTRA Process

Email Kristi Nielsen, Catherine Blaney and Cheryl Lavigne that VTRA has been activated; include student name. date of birth and brief description of threat.

Response:

- Activate School Threat Assessment Team
- Follow steps as outlined in the report form.
- Contact Parent/Guardian
- Complete documentation as per District protocol
- Send completed electronic VTRA Report Form to Kristi Nielsen, Cheryl Lavigne and Catherine Blaney, and cc in the ESS Guidance Coordinator and ESS Resource Coordinator for your Ed. Centre. Upload intervention plan in student folder.

Low Level of Concern – risk to target(s), student, staff, and school safety is minimal or

Medium Level of Concern – threat could be carried out, although it may not appear entirely realistic. Violent action is possible.

- Implement an intervention plan
- Determine whether further support is needed.



High Level of Concern

- Implement Intervention Plan
- Initiate Disciplinary
 Action